



APPENDIX O: SAMPLE KICKOFF MEETING AGENDA

Three-Branch Team Meeting Implementing the Family First Prevention Services Act in Virginia June 19, 2018

- 8:15 – 8:30** **Registration**
Refreshments available
- 8:30 – 9:15** **Welcome and Introductions**
Virginia Department of Social Services
- 9:15 – 10:30** **Family First Prevention Services Act Overview**
Virginia Department of Social Services
- 10:30 – 10:45** **Break**
- 10:45 – 12:00** **What Are Prevention Services?**
Chadwick Center for Children and Families
- 12:00 – 12:45** **Networking Lunch**
- 12:45 – 2:00** **Selecting and Implementing Evidence-Based Services**
Chadwick Center for Children and Families
- 2:00 – 2:15** **Break**
- 2:15 – 3:00** **Charge for Three-Branch Team Members**
Virginia Department of Social Services
- 3:00 – 4:00** **Implementing the Family First Prevention Services Act: Q&A and Initial Dialogue**
Virginia Department of Social Services
- 4:00 – 4:30** **Work Group and Team Members**
Virginia Department of Social Services
- 4:30 – 5:00** **Next Steps, Closing Remarks**
Virginia Department of Social Services